



Minutes

Village of Tahsis

Meeting	Regular Council
Date	Tuesday June 21, 2016
Time	7:00 PM
Place	Municipal Hall - Council Chambers

Present Mayor Jude Schooner - Chair
Councillor Brenda Overton
Councillor Kathy Bellanger
Councillor Louis Van Solkema

Regrets Councillor Randy Taylor

Staff Mark Tatchell, Chief Administrative Officer
Amit Sharma, Deputy Chief Finance Officer
Gabe Gagnier, Director of Infrastructure and Operations
Janet St-Denis, Assistant Financial Officer

RCMP Officers- Chris McGee and Tony Palmer

Public 2 Members of the public.

A. Call to Order

Mayor Schooner called the meeting to order at 7:00 p.m. and acknowledged and respected that we are upon Mowachaht/Muchalaht Traditional Territory.

B. Introduction of Late Items

None.

C. Approval of the Agenda

Overton /Bellanger: VOT 224/2016

THAT the Agenda for the June 21, 2016 Regular Council meeting be adopted as presented

CARRIED

D. Petitions and Delegations

None.

E. Public Input # 1

None.

F. Adoption of the Minutes

1 Overton / Van Solkema: VOT 225/2016

THAT the Regular Council Meeting Minutes from June 7, 2016 be adopted as presented.

CARRIED

3 Overton/ Bellanger: VOT 226/2016

THAT the Committee of the Whole Meeting Minutes from June 13, 2016 be adopted as presented.

CARRIED

G. Rise and Report

1 Seasonal Parking - Princess Victoria View and overflow parking.

Staff to prepare a friendly letter to all households and businesses reminding vehicle owners of the Village's parking bylaws with special attention to ensure right of ways for emergency vehicles.

Bellanger: COW 34/16

Landfill Diversion and Recycling

Direction to staff to prepare a letter to all businesses encouraging them to recycle as much as possible and providing them with information regarding the lifecycle of the Village's landfill.

H. Business Arising

None.

I. Unfinished Business

Draft Procurement Policy for Council's consideration

Van Solkema/ Overton: VOT 227/2016

THAT the Procurement Policy would take effect today.

CARRIED

J. Council Reports

Mayor Schooner (written report)

Good evening,

At the Strathcona Regional District (SRD) meeting, the Board supported a motion that the SRD is seeking further information regarding the Addition to Reserve (ATR) by the Tlowitsis First Nation and that those concerns be addressed by both Indigenous and Northern Affairs Canada (INAC) and the Ministry of Aboriginal Relations and Reconciliation of BC.

Also a motion was passed “ THAT the Tlowitsis Nation be advised that the Regional District wishes to continue efforts to build a more positive relationship and understanding of Tlowitsis future plans, and

THAT the Regional District is willing to hold further discussions around the potential for bylaw harmonization and mutually beneficial service arrangements should the reserve proposal proceed.”

The Comox Strathcona Waste Management meeting saw directors supporting contract awards for a variety of projects including bird control, recycling depot services other than MMBC (Multi Material BC) depots, CSWM Educators, etc. There was a direct award of half a million dollars given for management and construction for landfill cell 1 for the Comox Valley landfill. I voted against this particular contract feeling that a RFP would have been more appropriate.

At the Comox Strathcona Regional Hospital District (CHRHD) Board meeting I put forward a motion that staff and the Chair would approach other Regional Districts, municipalities and stakeholders within the regional catch basin of the population using the medical facilities, to see if there was an appetite for a tax requisition to cover the cost of parking at the new hospitals. If a tax requisition was approved as a new service/function just with both the SRD and CVRD, Tahsis would see approximately \$5 per year additional tax per household. The challenge with the parking is that it generates a million dollars of revenue each year that in turn offsets the maintenance cost of the facility of \$8.9 million.

The afternoon at the hospital board was spent with Island Health representatives and directors having dialogue on the future role and responsibilities of the CSRHD Board. I certainly took the opportunity to bring up “rural outpatient accommodation” and would suggest that council write a letter in the near future expressing this community’s needs for such a facility to remind Island Health and others of our advocacy.

Thursday also saw my attendance at the Island Coastal Economic Trust 10th anniversary celebrations at the Vancouver Island University Marine Field Station in Deep Bay. Our CAO, Mark Tatchell attended the day events which included panels discussing the most successful initiatives such as aquatic centers and aquariums, the Sunshine Coast and Wild Pacific Trail, and how to raise funding. We dined on a lovely 3 course meal featuring seafood and were gifted with a tin of hot smoked sturgeon which was delicious. Videos encompassing the sessions will be produced in the near future that we can share with council and the "Community Unity Trail" members.

I have confirmed that our MP Rachael Blaney will be here on the 17th of July for Tahsis Days and the raising of the Mowachaht Muchalaht First Nation flag at the cenotaph on Sunday the 17th at 11 a.m. I encourage all of council to be present at that time.

Councillor Overton: Verbal Report

Two weeks ago Sharon approached her about running the raft race for Tahsis Days. "Yes", she will be running the race and she will also be attending the next Tahsis Days planning meeting and providing the details with respect to the rules and regulations of the raft race.

Councillor Van Solkema: Verbal Report

No report on the NSW meeting as he accidentally missed it as he had the dates crossed in his day timer. Councillor Van Solkema also gave thanks to the Village staff for "doing what they can with what they got" (referring to the patches on the roads).

Councillor Bellanger (written report)

Good Evening Mayor and Council.

I have to say the past two weeks have flown by for me. I do apologize that I did not make the hatchery barbeque nor did I get to the Navy ship. Personal life just seemed to take over. I am not sure about the dates but I do believe that the U Chuck is going to be stopping by with a group for the Artisan Shop and again I know I sound like a broken record but the dandelions are knee high along the pedestrian sidewalks and I know that there is only so much manpower but it is very noticeable for when tourists come walking around through the community. The patch work on the roads is great. I have heard many people talk about this and are very happy that there are no more dips. I also wanted to say happy Aboriginal Day.

Councillor Taylor

No report

Overton/ Bellanger: VOT 228/2016

THAT the Council reports be received.

CARRIED

K. Bylaws

L. Correspondence

1 NSEDC Financial Statements

Overton/ Bellanger: VOT 229/2016

THAT the NSEDC 2015 Financial Statements be received.

CARRIED

Overton/ Van Solkema: VOT 230/2016

THAT the NSEDC 2015 Audited Financial Statements be approved as presented.

CARRIED

M. New Business

1 RCMP Police Statistics

There was a brief discussion. RCMP Officers McGee and Palmer addressed some questions/ concerns.

Overton/ Bellanger: VOT 231/2016

CARRIED

THAT the RCMP Police report be received.

2 Re: Donation Request- Lifeguard Outreach Society

Overton/Bellanger: VOT 232/2016

THAT the letter be received.

Staff was directed to write a letter to the Outreach Society thanking them for the program and referencing the donation that had already been made at SRD on the Village's behalf.

Recess

Bellanger/Overton: VOT 233/2016

THAT Council take a brief recess.

CARRIED

Reconvene

Bellanger/Overton: VOT 234/2016

THAT Council reconvene.

CARRIED

3 Procedural Amendment Bylaw No. 586, 2016

Van Solkema/Overton: VOT 235/2016

THAT Procedural Amendment Bylaw No. 586, 2016 be now introduced and read a first time.

CARRIED

Van Solkema/Overton: VOT 236/2016

THAT Procedural Amendment Bylaw No. 586, 2016 be given a second reading.

CARRIED

N. Public Input #2

A member of the public mentioned that the U Chuck was coming on Friday. Also, the Artisan Co-op is opening this Friday. Lastly, thanks was giving to the RCMP for their increased visibility.

Public Exclusion

Overton/ Bellanger VOT 237/2016

THAT that the meeting is closed to the public in accordance with section 90 (1)(j) of the Community Charter- information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under Section 21 of the Freedom of Information and Protection of Privacy Act.

CARRIED

Recess

Overton/ Bellanger: VOT 238/2016

THAT the regular Council recess to go into the in camera meeting.

CARRIED

Certified Correct this

5th Day of July 2016



Chief Administrative Officer

F 1



Minutes

Village of Tahsis

Meeting	Regular Council
Date	Tuesday June 7, 2016
Time	7:00 PM
Place	Municipal Hall - Council Chambers

Present

Mayor Jude Schooner - Chair
 Councillor Randy Taylor
 Councillor Brenda Overton (late)
 Councillor Kathy Bellanger
 Councillor Louis Van Solkema

Staff

Mark Tatchell, Chief Administrative Officer
 Amit Sharma, Deputy Chief Finance Officer
 Gabe Gagnier, Director of Infrastructure and Operations
 Janet St-Denis, Assistant Financial Officer

Public

4 Members of the public.

A. Call to Order

Mayor Schooner called the meeting to order at 7:00 p.m. and acknowledged and respected that we are upon Mowachaht/Muchalaht Traditional Territory.

B. Introduction of Late Items

None.

C. Approval of the Agenda

Van Solkema/Bellanger: VOT 204/2016

THAT the Agenda for the June 7, 2016 Regular Council meeting be adopted as presented

CARRIED

D. Petitions and Delegations

None.

E. Public Input # 1

**A member of the public expressed concern regarding expenditures by the Nootka Sound Economic Development Corporation
A member of the public wanted to know why his taxes increased.
The Mayor explained the tax setting policy considerations and the role of the municipality in collecting taxes for other agencies.**

F. Adoption of the Minutes

1 Van Solkema / Taylor: VOT 205/2016

THAT the Committee of the Whole Meeting Minutes of May 16, 2016 be adopted as presented.

CARRIED

2 Taylor/ Bellanger: VOT 206/2016

THAT the Regular Council Meeting Minutes from May 17, 2016 be adopted as presented.

CARRIED

3 Bellanger/ Taylor: VOT 207/2016

THAT the Special Council Meeting Minutes from May 20, 2016 be adopted as presented.

CARRIED

4 Bellanger/ Taylor: VOT 208/2016

THAT the Special Council Meeting Minutes from May 24, 2016 be adopted as presented.

G. Rise and Report

1 Re: Purchase of a new Fire Pumper Truck

Council Resolution VOT 209/2016

THAT Council directs staff to negotiate the purchase of a new Fire Pumper truck in response to the Request for Proposals "NFPA 1901 Compliant Pumper Truck Apparatus".

H. Business Arising

NONE.

I. Unfinished Business

None.

J. Council Reports

Mayor Schooner (written report)

Good evening,

At the SRD COW, the committee received a very informative presentation from Councillor Jessie Hemphill, of Port Hardy. Following the municipal election in 2014, the District of Port Hardy formed a First Nations Relations Committee for the first time. The mandate of this committee was, simply, to foster the relationships between the District and neighbouring First Nations. I would encourage council to go on the SRD website and read the information package that was presented by Ms. Hemphill.

In attendance at the Strathcona Community Health Network (SCHN) meeting, the governance group reviewed the draft Terms of Reference for the group and the draft job description for a SCHN Coordinator. Both draft documents will go before the SRD Board at our next meeting for review and approval. In a presentation done to the SRD Board later that week, Dr. Charmaine Enns confirmed Island Health funding for a Coordinator for 2 years at \$80,000 per year. The SCHN has been developed over the last 11 months with many stakeholders involved. A health network attacks the determinants of health in the region and, at this time, has not become a service/function within the SRD. I will continue to report to council regarding this initiative.

A recommendation from the Electoral Area Services Committee (EASC) regarding the Tlowitsis First Nation application for an Addition to Reserve in lands within Electoral D is not to write a letter of support. The Committee cited that, "required information has not been made available to the SRD" and no arrangements had been made for public consultation. The Tlowitsis First Nation's request for a "letter of support" came to the Board on April 12th, as I reported to this council on the 19th of April. I recognize that there has been a short period of time for such decision making or any consultation with the First Nation. The SRD Chair and CAO have been communicating with Tlowitsis representatives and the FN feel that within the process of applying for an Addition to Reserve clarification will be presented to address concerns coming from Area D, keeping future consultation in mind. As a Director, I would like to see a letter of support from the Board with some caveats that involve consultation with the stakeholders involved to address their concerns. The item has been deferred until the next Board meeting.

The SRD Board approved a "grant-in-aid" from Director Gerald Whalley (Electoral A -Sayward/Kyuquot/Nootka Sound) for the Lifeguard Outreach Society who recently provided water safety instruction here in Tahsis.

Other than Committee and Board meetings I was able to attend the Tahsis Literacy Society author's night featuring Caroline Woodward, the Senior's BBQ and the CMESS 2016 graduation. I am always cheered by the hard work that so many volunteers do in this village. Kudos to all involved.

Councillor Overton: No report.

Councillor Van Solkema (Written report)

Good Evening Mayor and Council;

Personal business has kept me occupied recently so I haven't been as involved in the community affairs as I'd like to be. I did attend several COTW. Meetings as required to pass our tax rate Bylaw. Also, the Nootka Sound Watershed meeting for May was held in Tahsis on May 25th. Many thanks to the Tahsis Seniors Society for the use of their meeting place, it worked perfectly. Personal business kept me from attending the Area 25 Harvest Committee meeting in Campbell River on the 26th. Decisions made at this meeting caused a stir with some members of the NSWWS society to the degree that they have withdrawn their participation with the NSWWS. Hopefully, there is room for reconsideration.

I'd like to point out the red Coast Guard vessel that is presently at anchor in our harbor. Might I highlight the need for our government dock and its needed improvements. I believe that our waterfront can be so much more.

Sincerely submitted;
Louis.

Councillor Bellanger (written report)

Good Evening Mayor and Council.

Lots going on lately with all this good weather. So happy to see the Woverton building finally down. I know again reading on Facebook many people who use to live here and no longer live here have a bunch of mixed feeling about the old cookhouse then mill office being taken down. And yes, all good memories, but life moves on and I'm happy it's no longer an eye sore to look at , never mind an old dangerous building. I hear lots of machines crashing and going through town. I am not sure if that's signs of the Cedar Mill being cleaned up; I'm hoping. I also know we do not have a Chamber of Commerce anymore. The sign at the entrance of town has been leaning for months now and is ready to fall. Again, an eye sore and dangerous. And to the Grads of 2016; Congratulations. I do have to apologize for not being there, but time got away from me and I missed it.

Councillor Taylor (Written report)

Report to Council June 7, 2016.

Good evening.

On May the 28th I attended the Board of Trustees Meeting of the Vancouver Island Regional Library Board.

Under Delegations a presentation was made by CUPE Local 401 to the Board in regard to staffing issues at the larger branches which drew some negative and uncalled for comment from what I'll politely refer to as a dinosaur in the room during an in camera session that followed. I was dismayed as well during that session that stonewalling also seems to be getting in the way of positive changes.

Your Voice, Your Library, the title of the 2016-2020 strategic plan was presented and approved by the Board. I have a hard copy outline of that plan for anyone interested as well as a hard copy of the 2015 Annual Report.

A policy was approved providing staff direction in regard to the VIRL Privacy Policy regarding correspondence from the public.

A verbal report was given regarding a tentative agreement with the BCGEU bargaining unit employees.

A presentation by the British Columbia Library Association, What's Going On When It Looks Like We Are Just Singing showed just what a difference front line workers are making in the branches by tailoring programs to individual community needs. For anyone interested I suggest doing an online search of Early Development Instruments.

The VIRL has published An Anthology of Nanaimo Poetry, its first publication via its new Espresso book publishing machine and I have a copy here to present. The service will be available through all branches as I previously eluded to but I have not received the information about how that service will be provided yet as was recently promised.

I have a bit of information on the Summer Reading Club 2016 here as well.

The progress report for the Tahsis branch spoke to a tentative agreement having been reached with the School District regarding a ten year lease for a new library for the Village beginning in April of 2017. I expect a joint Press Release soon making an official announcement that the new facility is a go.

Respectfully submitted,
Randy Taylor

Overton/ Bellanger: VOT 210/2016

THAT the Council reports be received.

CARRIED

K. Bylaws

L. Correspondence

1 NSEDC - 1st Quarter Report 2016

Bellanger/Van Solkema: VOT 211/2016

THAT this report be received.

CARRIED

M. New Business

1 Canada 150 Community Infrastructure Program- CAO Verbal Report to Council

There was a discussion of the community infrastructure program and how it could be used to enhance the boat launch facility and the parking area.

Taylor/ Overton: VOT 212/2016

THAT the report be received.

CARRIED

Taylor/ Overton: VOT 213/2016

THAT Council approve and authorizes the Canada 150 Community Infrastructure Program application for the municipal boat launch and area enhancement.

CARRIED

2 CAO Report to Council Re: Procurement Policy

Council would like to see a bullet in section 2.1 and 5.1 with respect to maximizing the provision of social benefit. Council would also like to see a definitions section.

Staff was directed to take these points and bring back the Procurement Policy with the amendments.

3 Tangible Capital Asset Policy

Overton/ Taylor: VOT 214/2016

THAT the Tangible Capital Asset policy be adopted as policy.

CARRIED

N. Public Input #2

There was a brief discussion about the municipal boat launch.

Public Exclusion

Taylor/ Overton VOT 215/2016

THAT that the meeting is closed to the public in accordance with section 90 (1)(g) of the Community Charter- litigation or potential litigation affecting the municipality.

Recess

Overton/ Taylor: VOT 216/2016

THAT the regular Council recess to go into the in camera meeting.

CARRIED

Reconvene

Overton/ Bellanger: VOT 222/2016

THAT the Regular Council Meeting reconvene at 8:47 p.m.

O. Adjournment

Taylor/ Bellanger: VOT 223/2016

THAT the meeting be adjourned at 8:48 p.m.

CARRIED

Certified Correct this
21st Day of June 2016

Chief Administrative Officer

F2



Minutes

Village of Tahsis

Meeting **Committee of the Whole**
Date **Monday, June 13th, 2016**
Time **10:30 a.m.**
Place **Municipal Hall - Council Chambers**

Present Mayor Jude Schooner - Chair
 Councillor Kathy Bellanger
 Councillor Brenda Overton
 Councillor Randy Taylor

Late Councillor Louis Van Solkema

Staff Mark Tatchell, Chief Administrative Officer
 Gabe Gagnier, Director of Infrastructure and Operations

Public Three members of the public

Call to Order

Mayor Schooner called the meeting to order at 10:30 a.m. and acknowledged and respected that we are upon Mowachaht/Muchalaht Traditional Territory.

Motion to allow public input at the meeting

Van Solkema: COW 33/16

That public input be allowed at the Committee of the Whole meeting **CARRIED**

Introduction of Late Items

Van Solkema: COW 34/16

That "Boat moorage at the airline dock" be added as an agenda item **CARRIED**

Approval of the Agenda

Overton: COW 28/16

THAT the agenda be adopted as amended

CARRIED

NEW BUSINESS

**Village of Tahsis Representation at the 2016 UBCM convention and
1 meeting schedule with Ministers and MLAs**

That the Mayor, CAO and Councillor Bellanger (schedule permitting) to attend UBCM conference

Taylor: COW 35/16

CARRIED

Staff directed to seek to arrange the following meetings at the UBCM conference (if Ministers are unavailable, meetings with staff as an alternative):

Minister Thomson: Community Unity Trail, NSEDC/community forest, Independent Power Projects, Rural Dividend and Ministry policy regarding protection of old growth trees

Minister Rustad: Village of Tahsis promotion of positive relations with the Mowachaht/Muchalaht First Nation and the Ehattesaht First Nation

Minister Fassbender: Asset Management funding program appreciation, Gas Tax Funding (boat launch)

Minister Stone: Head Bay Road

Minister Bond: Community Unity Trail appreciation of support and future funding

Minister Yamamoto (staff): JEP funding, tsunami exercise and wildfire prevention plan

RCMP: "E" Division Commanding Officer and/or Island District Officer

Adrian Dix: Independent Power projects

**Seasonal Parking - Princess Victoria View and overflow public parking
2 (boat launch)**

Gabe Gagnier, Director of Operations and Infrastructure, presented assessments of the parking and traffic management issues at two areas and offered possible solutions. Following general discussion, including input from the public, staff directed to return to Council with cost estimates and recommendations.

That a friendly letter be sent to all households and businesses reminding vehicle owners to not park on boulevards to ensure that emergency vehicles have a right of way

Bellanger: COW 36/16

CARRIED

That staff report be received and accepted
Overton: COW 37/16

CARRIED

3 Landfill Diversion and Recycling

General discussion regarding recycling options and approaches to encourage diversion.

Staff directed to prepare a letter encouraging businesses to recycle and providing information on the status of the landfill and the importance to reduce the volume of materials deposited in the landfill.

4 Boat moorage at the airline dock

Concern expressed by Council members regarding Village staff mooring personal boats at the airline dock (which is not intended for moorage). Staff advised Council that boats moored at the airline dock would receive notices advising to move.

THAT the meeting adjourn at 12:35 p.m.

Adjournment

Overton: COW 38/16

VILLAGE OF TAHSIS			
Policy Title:	Procurement	Policy No.	2010
Effective Date		Supersedes	
Approval	Council	Resolution Number	

Section 1 - DEFINITIONS

"AIT" (Agreement on Internal Trade

1994 trade agreement within Canada to eliminate barriers to trade, investment and mobility

"RFQ" (Request for Quotation)

Purchasing method generally used for small orders under a certain dollar threshold, such as \$1000.00. A request is sent to suppliers along with a description of the commodity or services needed and the supplier is asked to respond with price and other information by a predetermined date. Evaluation and recommendation for award should be based on the quotation that best meets price, quality, delivery, service, past performance, and reliability.

"ITT" (Invitation to Tender)

A formal bid solicitation document issued when the estimated value of the requirement exceeds the threshold for formal bidding; two or more sources of supply are available to supply the requirement; the requirement can be adequately defined; and it is intended to accept the lowest-priced responsive and responsible bidder without negotiations.

"NWPTA" (New West Partnership Trade Agreement)

NWPTA is an agreement between the Governments of British Columbia, Alberta and Saskatchewan to remove barriers to labour mobility, investment, goods and services between the three provinces.

"Procurement"

The combined functions of purchasing, inventory management, transportation, receiving and inspection, salvage and disposal operations.

“Purchases”	All acquisitions financed by tax levies, user rates, debenture issues, leases or donations as approved by the Council.
"Request for Expression of Interest"	A non-binding method whereby a jurisdiction publishes via newspaper, Internet, or direct mail its need for input from interested parties for an upcoming solicitation. A procurement practice used to obtain comments, feedback, or reactions from potential responders (suppliers, contractors) prior to the issuing of a solicitation. Generally, price or cost is not required. Feedback may include best practices, industry standards, technology issues, etc
"RFP" (Request for Proposal)	The document used to solicit proposals from potential providers (proposers) for goods and services. Price is usually not a primary evaluation factor. Provides for the negotiation of all terms, including price prior to contract award. May include a provision for the negotiation of best and final offers. May be a single-step or multi-step process.
"Spending authority"	A person within an organization with the delegated authority to spend money on the organization’s behalf to certain limits.

Section 2 - POLICY SUMMARY

- 1.1 The purchasing aspect of procurement is the process by which a government acquires goods, services and capital works for its own use.
- 1.2 This policy is designed to help Council and Village staff with procurement activities, to codify the Village’s conflict of interest standards and to inform potential suppliers.
- 1.3 Effective, efficient and environmentally and socially responsible procurement is a critical activity of the Village of Tahsis. Goods and services procured by the Village must be carried out in an open, transparent and fair fashion ensuring the Village receives best value in the expenditure of public money.

Section 2 – GUIDING PRINCIPLES

2.1 The Village’s Procurement Policy is guided by the following principles:

- Procure goods and services for the all Village departments and programs in an efficient, timely and cost effective manner while maintaining controls;
- All procurement will be carried out in an open, transparent and fair manner;
- Ensure the Village receives the “best value” in acquiring goods and services. “Best value” is based on competitive bids and high quality along with positive social benefits;
- Maximize the social benefit through procurement and the expenditure of public money;
- Whenever possible, procure goods and services that are environmentally sustainable and socially progressive;
- While noting the applicable national and international trade agreements including the New West Partnership Trade Agreement (NWPTA) and the Agreement on Internal Trade (AIT), give preference to local suppliers of goods and services. (“Local” means a supplier that operates from a property that is located within the Tahsis, Zeballos, Tsaxana and Gold River area.)

Section 3 – SCOPE

3.1 This Policy applies to all procurement of goods and services made by or on behalf of the Village unless an exception is approved by the Chief Administrative Officer or Council.

Section 4 – SPENDING AUTHORITY

4.1 The Chief Financial Officer’s responsibility for financial administration is found in section 149 of the *Community Charter*.

- (a) receiving all money paid to the municipality;
- (b) ensuring the keeping of all funds and securities of the municipality;
- (c) investing municipal funds, until required, in authorized investments;
- (d) expending municipal money in the manner authorized by the council;
- (e) ensuring that accurate records and full accounts of the financial affairs of the municipality are prepared, maintained and kept safe; and
- (f) exercising control and supervision over all other financial affairs of the municipality.

4.2 Authority to spend Village money rests with Council upon the approval of the five year financial plan on an annual basis. Through this policy, Council delegates spending authority and procurement to the CFO. The CFO has delegated authority to spending authority limits as per Table 1 below:

Table 1

Position	Spending Limit
Delegated employee ¹	Up to \$500.00
Recreation Supervisor	Up to \$1,000.00
Director, Operations and Infrastructure	Up to \$2,500.00
Fire Chief	Up to \$2,500.00
Emergency Preparedness Coordinator ²	Up to \$5,000.00
Emergency Support Services Director ³	Up to \$5,000.00
CAO/CFO	Up to \$10,000.00

Section 5 – PROCUREMENT OVERVIEW

5.1 Procuring goods and services is to be done on a competitive basis unless otherwise permitted by this policy. Exceptions could be due to:

- the type of good or service;
- quantity or value of goods or services;
- the frequency or duration that the goods or services are needed;
- the availability or competitiveness in the marketplace;
- the urgency with which the goods or services are needed;
- a specific brand, manufacturer or supplier may need to be selected to ensure standardization or warranty requirements; or
- the provision of social benefits

5.2 The type of competitive procurement based on monetary thresholds is set out in Table 2 below.

¹ Delegation must be authorized in writing by the CFO.

² This is restricted to purchasing in response to an emergency

³ This is restricted to purchasing in response to an emergency

Section 7 – PROCUREMENT PROCESSES AND APPROVALS

Table 2

Purchasing Category	Value	Purchase Items Description	Purchase Method	Documentation	Payment Method
General purchases	Up to \$500	Supplies, minor equipment, low value items	No formal process required	Invoice or receipt with authorized approval	From invoice, credit card or petty cash
	\$500 to \$2,500	Operational goods and services	Informal quotes	Memo to file from spending authority plus invoice or receipt	Credit card or from invoice
	\$2,500 to \$10,000	All purchases	3 written quotes or 3 verbal quotes (and documented)	Memo to file describing selection process in relation to Section 2 (Guiding Principles) and description of goods and services	Credit card or from invoice
	Greater than \$10,000	All purchases	RFQ/ITT/RFP	Contract	From invoice
Construction contracts	Less than \$25,000	New construction (engineering, parks and infrastructure) or existing assets	3 written quotes or 3 verbal quotes (and documented)	Memo to file	From invoice
	Greater than \$25,000		RFQ/ITT/RFP	Contract	From invoice
Recurring or non-competitive expenditures	Any amount	Training and educational expenses, conferences, professional and special services, utilities	No formal purchasing process	N/A	Credit card or from invoice
Emergency purchase(s)	Any amount over \$500	Where lack of supplies or services may adversely affect the Village operations, threaten public or private property or the environment, or jeopardize public health or safety	No formal purchasing process required	Memo to file	Credit card or from invoice
Sole Source	Any amount over \$500	When a single supplier is the only reasonable choice or would offer better value	No formal purchasing process required subject to Section 8 below	Memo to file	From invoice

Section 6 – PROCEDURE

- 6.1 Only persons listed in Table 1 are authorized to purchase goods and services.
- 6.2 Goods and services can be purchased using a Village of Tahsis issued purchasing (credit) card or by committing to a purchase in writing and paying on invoice. The Village does not use purchase orders or purchasing requisitions. Staff are not to use their personal credit cards to purchase Village goods and services.
- 6.3 Spending authorities listed in Table 1 are responsible for ensuring that there are sufficient funds in their program budgets prior to making spending commitments. Spending in excess of program budgets could result in discipline up to and including termination.
- 6.4 All procurement activity must be documented to ensure compliance with the *Freedom of Information and Protection of Privacy Act* and for purposes of the Village’s annual financial statement audit.
- 6.5 Spending authorities are encouraged to make purchases on a consolidated basis by combining purchases in different program areas.

Section 8 – SOLE SOURCE

- 8.1 A purchase may be sole sourced where the opportunity to obtain quotes or solicit competitive bids does not exist or is not justified in the circumstances. Examples where a sole source purchase could be justified:
- goods and services can be supplied by only a particular supplier and no reasonable alternative or substitute exists;
 - where only one supplier has the unique or very specialized qualifications or skills needed for the work;
 - where the project is of a highly sensitive or confidential nature and would be compromised if put to a competitive bid;
 - where the work is a continuation or follow up assignment most appropriately carried out by the original supplier; and
 - when a competitive process did not result in any qualified proponents.
- 8.2 If the Village anticipates needing an on-going service, a RFEI or RFQ should be issued to assess market interest. Based on the results of the RFEI or RFQ, a RFP or ITT should be issued to the qualified vendors to select a supplier for a multi-year supply arrangement.

Section 9 – REPORTS TO COUNCIL

- 9.1 All procurement activity, including the purchase method as per Table 2, where the anticipated expenditure exceeds \$10,000 must be approved by Council by way of a resolution in response to a staff Report to Council.
- 9.2 The results of procurement activity under s. 9.1 must be reported to Council, unless otherwise directed by Council.
- 9.3 Council must approve contracts or other commitments where the anticipated expenditure exceeds \$10,000.
- 9.4 All exceptions to the Procurement Policy (e.g., those listed in section 5) must be reported to Council explaining what occurred and why.

Section 10 – VENDOR RELATIONS

- 10.1 Village staff with procurement responsibilities should be fair and friendly with all potential suppliers.
- 10.2 Village staff are not required to place his/her time at the disposal or discretion of a vendor representative, unless directed by his/her supervisor.
- 10.3 Vendor pricing or other competitive information must not be shared by staff with other vendors during a negotiating period.

Section 11 – CONFLICT OF INTEREST

- 11.1 Conflict of interest occurs when an employee’s private affairs or financial interest are in conflict or could result in a perception of conflict, with the employee’s duties or responsibilities for the Village in such a way that:
 - the employee’s ability to act in the interest of the Village could be impaired;
 - the public’s confidence in the employee’s ability to carry out his/her work responsibilities is undermined; or
 - the employee’s actions or conduct has undermined the public’s trust in the Village
- 11.2 The Village recognizes the right of its employees to be involved as citizens of the community and encourages its employees to be active members of the community. At the same time a conflict cannot exist between employees’ private interests and carrying out their Village duties. Employees who find themselves in an actual, perceived or potential conflict of interest must disclose the matter to their supervisor. Examples of conflict of interest are:
 - an employee using Village property or equipment for personal interest or the interest of another organization;
 - an employee using their position as a Village employee to pursue person interest or the interest of another organization;
 - an employee giving preferential treatment to an individual, corporation or other organization in which the employee, or a relative or friend of the employee has an interest;
 - an employee benefits from, or is perceived by the public to have benefited from, the use of information acquired because of the employee’s employment with the Village;
 - an employee benefits from a transaction over which the employee can influence decisions (e.g., purchases, grants, contracts);

- an employee accepts from an individual, corporation or organization, directly or indirectly, a personal gift or benefit that arises out of employment with the Village, other than:
 - exchange of hospitality
 - gifts exchanged as part of protocol;
 - exchange of gifts between friends;
 - presentation of gifts to person participating at a public function

11.3 In deciding whether to accept a gift, employee should consider these criteria:

- the benefit is of nominal value
- the exchange does not create an obligation
- reciprocation is easy
- it occurs infrequently

Section 12 – SUSTAINABLE PROCUREMENT PRACTICES

12.1 The Village will utilize recycled products in its operations to make a contribution towards an environmentally friendly process and increase the demand for recycled materials by:

- purchase recycled products when price and quality are reasonable; and
- identify products as recycled when being used publically;

Nootka Sound Economic Development Corporation

Box 626, Gold River, B.C. V0P 1G0
Phone/Fax: (250) 283-9260
Email: nsedc@cablerocket.com

June 2, 2016

Mayor and Council
Villages of Tahsis and Zeballos

Dear Mayor and Council:

Please find enclosed the completed NSEDC 2015 audit. Please forward your consent resolution for the NSEDC 2015 audit to this office.

Thank you.

Regards,



Coleen Zimmer
NSEDC Secretary



**NOOTKA SOUND ECONOMIC
DEVELOPMENT CORPORATION**
Financial Statements
December 31, 2015

**NOOTKA SOUND ECONOMIC
DEVELOPMENT CORPORATION**
Financial Statements
December 31, 2015

Independent Auditors' Report
Statement of Financial Position
Statement of Changes in Equity
Statement of Comprehensive Income
Statement of Cash Flows
Notes to Financial Statements



**INDEPENDENT
AUDITORS'
REPORT**

To: The Shareholders of
Nootka Sound Economic Development Corporation

We have audited the accompanying financial statements of Nootka Sound Economic Development Corporation which comprise the statement of financial position as at December 31, 2015, and the statements of comprehensive income, changes in equity, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Financial Reporting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Nootka Sound Economic Development Corporation as at December 31, 2015, and its financial performance and cash flows for the year then ended in accordance with International Financial Reporting Standards.

Chan Nowosad Boates

Chartered Professional Accountants
Campbell River, BC

April 19, 2016

NOOTKA SOUND ECONOMIC DEVELOPMENT CORPORATION

Statement of Financial Position

December 31, 2015

2015

2014

\$

\$

ASSETS

Current Assets

Cash (Note 5)

245,251

263,534

Short Term Investments

6,000

6,000

251,251

269,534

Non-Current Assets

Property and Equipment (Note 6)

203

261

251,454

269,795

LIABILITIES

Current Liabilities

Accounts Payable and Accrued Liabilities

419

679

EQUITY

Share Capital (Note 7)

140,303

140,303

Retained Earnings

110,732

128,813

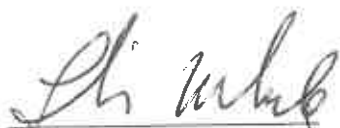
251,035

269,116

251,454

269,795

Approved on behalf of the Board:



Director



Director

NOOTKA SOUND ECONOMIC DEVELOPMENT CORPORATION

Statement of Changes in Equity

Year Ended December 31, 2015

	2015	2014
	\$	\$
Retained Earnings - Beginning of Year	128,813	157,576
Comprehensive Income (Loss)	<u>(18,081)</u>	<u>(28,763)</u>
	110,732	128,813
Dividends (Note 7)	<u>-</u>	<u>-</u>
Retained Earnings - End of Year	110,732	128,813
Share Capital	<u>140,303</u>	<u>140,303</u>
Total Equity	<u>251,035</u>	<u>269,116</u>

NOOTKA SOUND ECONOMIC DEVELOPMENT CORPORATION

Statement of Comprehensive Income

Year Ended December 31, 2015

	2015	2014
	\$	\$
Revenues		
Investment Income	<u>2,159</u>	<u>2,828</u>
Expenses		
Amortization	58	77
Bursaries	1,000	500
Interest and Bank Charges	25	18
Licenses and Dues	-	3,130
Meeting Costs	2,847	4,431
Office Expenses	837	1,190
Professional Fees	6,392	10,141
Rental	1,800	1,800
Salaries and Wages	6,044	8,966
Telephone, Fax, and Internet	<u>1,237</u>	<u>1,338</u>
	<u>20,240</u>	<u>31,591</u>
Total Comprehensive Income (Loss)	<u>(18,081)</u>	<u>(28,763)</u>

NOOTKA SOUND ECONOMIC DEVELOPMENT CORPORATION

Statement of Cash Flows

Year Ended December 31, 2015	2015	2014
	\$	\$
Cash Flows from Operating Activities:		
Cash Receipts from Customers	-	16,067
Cash Paid to Suppliers and Employees	(20,442)	(29,525)
Investment Income Received	2,159	2,828
	<u>(18,283)</u>	<u>(10,630)</u>
Net Decrease in Cash and Cash Equivalents	(18,283)	(10,630)
Cash and Cash Equivalents - Beginning of Year	<u>263,534</u>	<u>274,164</u>
Cash and Cash Equivalents - End of Year	<u>245,251</u>	<u>263,534</u>
Cash and Cash Equivalents are Represented by:		
Cash	3,086	18,475
Short Term Investments	242,165	245,059
	<u>245,251</u>	<u>263,534</u>

NOOTKA SOUND ECONOMIC DEVELOPMENT CORPORATION

Notes to the Financial Statements

December 31, 2015

1. Reporting Entity and Nature of Operations:

Nootka Sound Economic Development Corporation (the "Company") was incorporated under the Business Corporations Act of British Columbia on March 15, 1996. The address of the Company's registered office is P.O. Box 626, Gold River, BC, V0P 1G0. Its principal business activity is the acquisition and contracting out of the management of forest licenses. The Company is a Municipal owned corporation and, therefore, is not subject to income tax.

2. Basis of Presentation:

Statement of Compliance

The financial statements have been prepared in accordance with International Financial Reporting Standards (IFRS) as issued by the International Accounting Standards Board (the IASB).

The financial statements were authorized for issue by the Company's Board of Directors on March 24, 2016.

Basis of Measurement

The financial statements have been prepared on the historical cost basis.

Functional and Presentation Currency

These financial statements are presented in Canadian dollars, which is the Company's functional currency. All financial information presented has been rounded to the nearest dollar.

Use of Estimates and Judgements

The preparation of the financial statements in conformity with IFRS requires management to make judgements, estimates, and assumptions that affect the application of accounting policies and the reported amounts or assets, liabilities, income, and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognized in the period in which the estimates are revised and in any future periods affected.

3. Significant Accounting Policies:

Property and Equipment

Property and equipment are recorded at cost less accumulated amortization and accumulated impairment losses. Cost includes expenditure that is directly attributable to the acquisition of the asset.

Amortization charges are recognized in profit or loss and have been calculated using the following methods and rates:

Equipment	20% declining balance
Furniture and Fixtures	20% declining balance
Computers	30% declining balance

Revenue Recognition

(a) Services

The Company provides the use of its license in exchange for a fee. Revenue from this service rendered is recognized in profit or loss in proportion to the stage of completion of said services at the reporting date. The stage of completion is assessed by reference to contracts between the Company and its counterparties.

NOOTKA SOUND ECONOMIC DEVELOPMENT CORPORATION

Notes to the Financial Statements

December 31, 2015

3. Significant Accounting Policies (continued):

Revenue Recognition (continued):

(b) Investment Income

Investment income comprises interest income on funds, dividend income, gains on the disposal of financial assets, and changes in the fair value of financial assets recognized in profit or loss. Interest income is recognized as it accrues in profit or loss, using the effective interest rate method. Dividend income is recognized in profit or loss on the date that the Company's right to receive payment is established.

Financial Instruments

(a) *Non-Derivative Financial Assets:*

The Company initially recognizes loans, receivables, and deposits on the date they are originated. All other financial assets are recognized initially on the trade date at which the Company becomes a party to the contractual provisions of the instrument. The Company derecognizes a financial asset when the contractual rights to the cash flows from the asset expire, or it transfers the rights to receive the contractual cash flows on the financial asset in a transaction in which substantially all the risks and rewards of ownership of the financial asset are transferred. Any interest in transferred financial assets that is created or retained by the Company is recognized as a separate asset or liability.

Financial assets and liabilities are offset and the net amount presented in the statement of financial position when, and only when, the Company has a legal right to offset the amounts and intends either to settle on a net basis or to realize the asset and settle the liability simultaneously.

The Company has the following non-derivative financial assets: cash and equivalents and accounts receivable. Cash and cash equivalents comprise cash on hand, balances held with banks and short-term investments.

(b) *Non-Derivative Financial Liabilities:*

All financial liabilities are recognized initially on the trade date at which the Company becomes a party to the contractual provisions of the instrument.

The Company derecognizes a financial liability when its contractual obligations are discharged, cancelled, or expire.

The Company has the following non-derivative financial liabilities: accounts payable and accrued liabilities.

Such financial liabilities are recognized initially at fair value plus any directly attributable transaction costs. Subsequent to initial recognition these financial liabilities are measured at amortized cost using the effective interest method.

(c) *Share Capital*

Common share capital is classified as equity. Incremental costs directly attributable to their issue are recognized as a deduction from equity, net of any tax effects.

Preferred share capital is classified as equity as it is non-redeemable, or redeemable only at the Company's option. Dividends are cumulative and a liability for cumulative amounts owing is recognized at the date the dividend is legally declared.

NOOTKA SOUND ECONOMIC DEVELOPMENT CORPORATION

Notes to the Financial Statements

December 31, 2015

3. Significant Accounting Policies (continued):

(d) *Impairment of Financial Assets*

The Company assesses, at each statement of financial position date, whether there is objective evidence that a financial asset or group of financial assets is impaired. A financial asset or a group of financial assets is impaired and impairment losses are recorded only if there is objective evidence of impairment as a result of one or more events that occurred after the initial recognition of the asset (a "loss event") and the loss event(s) has (have) an impact on the estimated future cash flows of the financial asset or group of financial assets that can be reliably estimated.

Objective evidence that financial assets are impaired can include significant financial difficulty of the borrower or issuer, default or delinquency by the borrower, restructuring of an asset on non-market terms that the Company would not otherwise consider, indications that a borrower or issuer will enter bankruptcy or other observable data relating to a group of assets.

(e) *Derecognition of Financial Instruments*

Financial assets are derecognized when the contractual rights to receive the cash flows from these assets have ceased to exist or the assets have been transferred and substantially all the risks and rewards of ownership of the assets are also transferred. If the Company has neither transferred nor retained substantially all the risks and rewards of the transferred financial asset, it assesses whether it has retained control over the transferred asset. Financial liabilities are derecognized when they have been redeemed or otherwise extinguished.

Standards, Amendments and Interpretations Not Yet Effective

IFRS 9 - Financial Instruments is part of the IASB's wider project to replace IAS 39 Financial Instruments: Recognition and Measurement. IFRS 9 retains but simplifies the mixed measurement model and establishes two primary measurement categories for financial assets: amortized cost and fair value. The basis of classification The standard was originally determined to be effective for annual periods beginning on or after January 1, 2018 however the IASB decided that it would not allow sufficient time for preparations. As a result, there is no scheduled implementation date with a date expected to be forthcoming upon the completion of the entire IFRS 9 project. The Company is in the process of evaluating the impact of the new standard depends on the entity's business model and the contractual cash flow characteristics of the financial asset.

IFRS 15 - Revenue from Contracts with Customers was introduced by the IASB to provide additional revenue recognition guidance beyond what is already provided by IAS 18. The core principle of IFRS 15 is to provide additional guidance on the recognition of revenue to reflect the transfer of promised goods or services to customers. The standard is effective for annual periods beginning on or after January 1, 2018. The Company is in the process of evaluating the impact of the new standard.

IFRS 16 - Leases was introduced by the IASB in January of 2016 to provide refined guidance over lease accounting and replace the current standard, IAS 17. The core principal of IFRS 16 is that all leases unless under \$5,000 in value or 1 year in length will now be considered to be finance leases and be presented on the Statement of Financial Position as an asset with an offsetting liability. The standard is tentatively effective for annual periods beginning on or after January 1, 2019. The Company is in the process of evaluating the impact of the new standard.

NOOTKA SOUND ECONOMIC DEVELOPMENT CORPORATION

Notes to the Financial Statements

December 31, 2015

4. Financial Risk Management:

(a) Credit Risk

Credit risk is the risk of financial loss to the Company if a customer or counterparty to a financial instrument fails to meet its contractual obligations, and arises principally from the Company's receivables. Substantially all of the Company's receivables are due from another reputable entity with whom the Company deals extensively. It is management's opinion that the credit risk is acceptably low.

(b) Liquidity Risk

Liquidity risk is the risk that the Company will encounter difficulty in meeting the obligations associated with its financial liabilities that are settled by delivering cash or another financial asset. The Company's approach to managing liquidity is to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the Company's reputation.

(c) Market Risk

Market risk is the risk that changes in market prices, such as foreign exchange rates, interest rates, and equity prices will affect the Company's income or the value of its holdings of financial instruments. The objective of market risk management is to manage and control market risk exposures within acceptable parameters, while optimising the return. The Company's financial assets and liabilities are all denominated in Canadian currency and are current. The company also does not have any borrowings. Therefore, it is management's opinion that the Company's exposure to market risk is insignificant.

(d) Operational Risk

Operational risk is the risk of direct or indirect loss arising from a wide variety of causes associated with the Company's processes, personnel, technology, infrastructure, and external factors other than credit, market, and liquidity risks such as those arising from legal and regulatory requirements and generally accepted standards of corporate behaviour.

The Company's objective is to manage operational risk so as to balance the avoidance of financial losses and damage to the Company's reputation with overall cost-effectiveness and to avoid control procedures that restrict initiative and creativity.

The responsibility for developing and implementing controls to address operational risk is assigned to management. This includes: compliance with regulatory and other legal requirements; training and professional development; ethical business standards; risk mitigation, including insurance; segregation of duties, including the independent authorization of transactions; and requirements for the reconciliation and monitoring of transactions.

NOOTKA SOUND ECONOMIC DEVELOPMENT CORPORATION

Notes to the Financial Statements

December 31, 2015

5. Cash and Cash Equivalents:

	<u>2015</u>	<u>2014</u>
Bank Balances	\$	\$
Money Market Funds - Municipal Finance Authority	3,086	18,475
	<u>242,165</u>	<u>245,059</u>
	<u>245,251</u>	<u>263,534</u>

6. Property and Equipment:

	<u>Computer Equipment</u>	<u>Furniture and Fixtures</u>	<u>Total</u>
Cost			
Balance at January 1, 2015	4,270	7,086	11,356
Additions	-	-	-
Disposals	-	-	-
Balance on December 31, 2015	<u>4,270</u>	<u>7,086</u>	<u>11,356</u>
Accumulated Amortization			
Balance at January 1, 2015	4,221	6,874	11,095
Additions	19	39	58
Disposals	-	-	-
Balance on December 31, 2015	<u>4,240</u>	<u>6,913</u>	<u>11,153</u>
Net Book Value			
December 31, 2014	49	212	261
December 31, 2015	30	173	203

7. Share Capital:

Authorized:

3 Common shares without par value
 1,000,000 Preferred shares with a par value of \$1.00 and a redemption value of \$1.00 with cumulative dividend entitlements

Issued:

	\$	
3 Common Shares		3
140,300 Preferred Shares		<u>140,300</u>
		<u>140,303</u>

NOOTKA SOUND ECONOMIC DEVELOPMENT CORPORATION

Notes to the Financial Statements

December 31, 2015

7. Share Capital (continued):

There were no changes to the authorized or issued share capital for either the current or comparative period. The preferred shares are redeemable at the option of the Company.

Dividends on Preferred Shares are cumulative and at December 31, 2015 based on the current share structure had accumulated accordingly:

	\$
Village of Gold River	10,102
Village of Tahsis	6,734
Village of Zeballos	<u>5,612</u>
	<u>22,448</u>

8. Dividends:

During 2014 the Company was named in a civil claim brought forth by the Corporation of the Village of Tahsis ("Tahsis") and the Corporation of the Village of Zeballos ("Zeballos"). The claim stated the Company breached the terms of the contract between the Company and the shareholders, by not issuing preferred shares in accordance with the statutory requirements to do so and by not ensuring that past dividend payments were made in accordance with the Articles of Incorporation of the Company and the Shareholders Agreement. The claim states that the Corporation of the Village of Gold River ("Gold River"), also a defendant in the civil claim, received in excess of what they were entitled to by way of the Shareholder Agreement and that Gold River has been asked to repay the additional amount received, but as of the date of the financial statements has not yet done so.

Based on the audit work performed the outcome of the civil claim brought forward against the Company is undeterminable and any possible amounts owing are not quantifiable.

Police Statistics for the Village of Tahsis - 2016

	<u>Quarter 1</u>	<u>Quarter 2</u>	<u>Quarter 3</u>	<u>Quarter 4</u>	<u>Total</u>
<u>CRIMES AGAINST PERSON</u>					
Assault (Common, Causing, Aggravated)	1				
Robbery	0				
Sex Offences	0				
<u>CRIME AGAINST PROPERTY</u>					
Break and Enter (business, residential)	0				
Theft	0				
Mischief	0				
<u>OTHER OFFENCES</u>					
Breach (probation, Undertaking)	0				
Fraud	0				
Cause Disturbance	0				
Drugs (Possess, trafficking)	0				
<u>TRAFFIC OFFENCES</u>					
Accidents	2				
Impaired Driving	0				
Tickets/Warnings	0/3				
<u>OTHER</u>					
Liquor Act	0				
Mental Health Act	0				
Conservation (animal)	0				
Bylaw	0				
<u>TOTAL FILE FOR QUARTER</u>					21
*includes ALL files					

Police Statistics for the Village of Tahsis - 2015

	<u>Quarter 1</u>	<u>Quarter 2</u>	<u>Quarter 3</u>	<u>Quarter 4</u>	<u>Total</u>
<u>CRIMES AGAINST PERSON</u>					
Assault (Common, Causing, Aggravated)	0	1	0	0	1
Robbery	0	0	0	0	0
Sex Offences	0	0	0	0	0
<u>CRIME AGAINST PROPERTY</u>					
Break and Enter (business, residential)	0	0	0	0	0
Theft	0	4	1	1	6
Mischief	0	1	0	2	3
<u>OTHER OFFENCES</u>					
Breach (probation, Undertaking)	0	0	0	0	0
Fraud	0	0	0	0	0
Cause Disturbance	0	0	0	0	0
Drugs (Possess, trafficking)	1	0	0	1	2
<u>TRAFFIC OFFENCES</u>					
Accidents	1	1	3	2	7
Impaired Driving	1	2	0	0	3
Tickets/Warnings	1/1	2/7	0/1	0/1	3/10
<u>OTHER</u>					
Liquor Act	0	0	0	0	0
Mental Health Act	0	0	0	0	0
Conservation (animal)	1	5	3	3	12
Bylaw	1	0	1	0	2
<u>TOTAL FILE FOR QUARTER</u>	21	27	34	22	22

*includes ALL files

M2

June 1, 2016

Mayor and Council,

Last week the Lifeguard Outreach Society, a group of volunteer Lifeguards, instructed free Swim to Survive sessions at the Tahsis Rec Centre pool. This nonprofit group travel around the province at their own expense, to provide basic swimming and lifesaving skills to remote communities. They are passionate about prevention of drowning and teach how to rescue someone that is in danger of drowning without becoming a victim too. They also teach some basic First Aid and CPR.

Classes were open to the public and students of CMES. Although we didn't have any members from the public, we did have two, 1.5 hours sessions each for the Elementary and Secondary students. The 3 Lifeguards were quick to identify a couple of older students that were not comfortable in the water and spent one on one time with them to make their experience enjoyable.

The students all came away with some valuable knowledge and had a good time in the process.

The Lifeguard Outreach Society was really impressed with our community and the variety of amenities the Rec Centre had to offer. They expressed a real desire to return next year, commenting that "this is a place they could live in".

As a nonprofit society they do fund raising, apply for grants and accept donations for their services. I believe this is a valuable service they offer and would like to ask if we could make a donation of \$300 or more, for the service we received.

Thank you for your consideration.

Sharon Taporowski

Recreation Centre Supervisor